

Alletta Makombe

(SAP Certified Application Associate- Procurement with SAP ERP 6.0 EHP4)

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QUALIFICATIONS

- ✓ SAP MM Certification (SAP Academy)
- ✓ Bachelor of Business Studies Honours (Marketing) (University of Zimbabwe)
- ✓ IBM SPSS Certificate of Competence - Zimbabwe

SAP MM Proficiency

MODULE
Purchasing
Inventory Management
Logistics Inventory Management
Physical Inventory
Material Requirements Planning (MRP)
SAP MM Master Data
SAP MM integration
Logistics Execution
Business Process Analysis
SAP Reports Extraction and interpretation
Roles & Authorizations

SAP PROFESSIONAL EXPERIENCE: Nov 2011 to- date

Consulting Firm	Client	Industry	Period (Months)	Module
Evolve Technology	Delta	Food and Beverage	2weeks-Feb 2022	Roles and Authorization mapping and Assignments for Logistics modules
Twenty Third Century Systems	Chitungwiza Central Hospital E-government	Hospital	November 2020 –to date	Full cycle implementation and support for Purchasing, Inventory Management, Physical Inventory, Material Requirements Planning, Logistics Inventory Management, Mapping and setting up in system and Warehouse Management configuration and testing

Tanodigital	Zimbabwe Consolidated Diamond Company (ZCDC)	Mining	Jan 2020-March 2020	System currency conversion and system retraining Data Uploads for both Master data and Transactional data
Tanodigital	Tobacco Processors Zimbabwe (TPZ)	Manufacturing	Aug 2019-October 2019	System currency conversion and system retraining Data Uploads for both Master data and Transactional data
TTCS (Zimbabwe)	Zimasco	Parastatal	June 2018 to-Jan 2019	System Support and Refresher training
TTCS (Zimbabwe)	Premier Services Medical Aid Society (PSMAS)	Parastatal	June 2017 to-May 2018	Full cycle implementation and support for Purchasing, Inventory Management, Physical Inventory, Material Requirements Planning, Logistics Inventory Management, Solution Manager, MM Roles and Authorizations Mapping and setting up in system
TTCS (Zimbabwe) (Feb 2016 to Current)	Tanzania Ports Authority	Parastatal	13	Full cycle implementation for Purchasing, Inventory Management, Physical Inventory, Material Requirements Planning, Logistics Inventory Management, Warehouse management, MM Roles and Authorizations Mapping and setting up in system
TTCS (Zimbabwe)	Rural Electrification Authority	Public Service	5	System configuration, refresher training and support for Sales, Billing ,Pricing and Conditions, Purchasing, Inventory Management, Physical Inventory, , Logistics Inventory Management, MM/SD Roles and Authorizations Mapping and setting up in system.
TTCS (Zimbabwe)	Makonde Rural District Council	Public Sector	4	System configuration and training for Purchasing, Inventory Management, Physical Inventory, Material

				Requirements Planning, Logistics Inventory Management, MM Roles and Authorizations Mapping and setting up in system.
TTCS (Zimbabwe)	CMED (Private) Limited	Transport	6	System configuration and training for Sales, Billing, Pricing and Conditions, Basic Functions, and Reporting
TTCS (Zimbabwe)	National Railways of Zimbabwe	Parastatal	3 weeks	System configuration, refresher training and support for Purchasing, Inventory Management and Physical Inventory Management
TTCS (Zimbabwe)	Zimbabwe United Public Corporation (ZUPCO)	Transport	10	Full cycle implementation and support for Purchasing, Inventory Management, Physical Inventory, Material Requirements Planning, Logistics Inventory Management, Solution Manager, MM Roles and Authorizations Mapping and setting up in system
TTCS (Zimbabwe)	Public Funds Management System (Pfms)	Parastatal	4 weeks	Workflow: -Training workflow and Refresher training for Purchasing
TTCS (Zimbabwe)	Minerals Marketing Corporation of Zimbabwe	Mining (Manufacturing)	8	Full cycle implementation and support for Purchasing, Inventory Management, Physical Inventory, Material Requirements Planning, Logistics Inventory Management, Solution Manager, MM Roles and Authorizations Mapping and setting up in system
TTCS (Zimbabwe)	National Handling Services	Airlines	1	System configuration, refresher training and support for Purchasing, Inventory Management and Physical Inventory Management
TTCS (Zimbabwe)	Marange Diamonds	Manufacturing	1	System configuration, refresher training and support for Inventory Management and Physical Inventory Management
TTCS (Zimbabwe)	Chitungwiza Central	Hospital	19	Full cycle implementation and support for Purchasing, Inventory Management,

	Hospital- E-gvt			Physical Inventory, Material Requirements Planning, Logistics Inventory Management, Solution Manager, MM Roles and Authorizations Mapping and setting up in system
TTCS (Zimbabwe)	Zimbabwe Electricity Supply Authority	Parastatal	3 weeks	Master data: -Validation of material Master data -Upload of material

Project : Chitungwiza Central Hospital e-government (**Nov 2020- to-date**)
Position : SAP MM Logistics Consultant
Modules : Purchasing, Inventory Management, Logistics Invoice Verification, Physical Inventory Management, Warehouse Management

Project : Zimbabwe Consolidated Diamond Company (**Jan 2020 to- Mar 2020**)
Position : SAP MM Lead Consultant
Modules : Purchasing, Inventory Management, Logistics Invoice Verification, Physical Inventory Management

Project : Tobacco Processors Zimbabwe (**Aug 2019 to-October 2019**)
Position : SAP MM Lead Consultant
Modules : Purchasing, Inventory Management, Logistics Invoice Verification, Physical Inventory Management,

Project : Zimasco (**June 2018 to-Jan 2019**)
Position : SAP Logistics Consultant
Modules : Purchasing, Inventory Management, Logistics Invoice Verification, Physical Inventory Management, Material Requirement Planning,

Project : Premier Services Medical Aid Society (**June 2017 to-May 2018**)
Position : SAP MM Lead Consultant
Modules : Purchasing, Inventory Management, Logistics Invoice Verification, Physical Inventory Management

Project : Tanzania Ports Authority (**Feb 2016 to February 2017**)
Position : SAP Logistics Consultant
Modules : Purchasing, Inventory Management, Logistics Invoice Verification, Physical Inventory Management

Project : Zimbabwe United Passengers Corporation (**Jan 2015 to Oct 2015**)
Position : SAP MM Team Lead Consultant
Modules : Purchasing, Inventory Management, Logistics Invoice Verification, Physical Inventory Management, Material Requirement Planning, Solution Manager

Project : Minerals Marketing Corporation of Zimbabwe (**Jan 2014 to Aug 2014**)
Position : SAP MM Consultant

Modules : Purchasing, Inventory Management, Logistics Invoice Verification, Physical Inventory Management, Material Requirement Planning, Solution Manager

Project : Chitungwiza Central Hospital (**May 2012 to Jan 2014**)

Position : SAP MM Consultant

Modules : Purchasing, Inventory Management, Logistics Invoice Verification, Physical Inventory Management, Material Requirement Planning

- MM system overview presentation at the beginning of project
- Requirements gathering for the Business Blueprint,
- Analysing data and mapping the processes using Solution Manager
- System configuration of Business Processes.
- System Testing
- Setting up Roles Matrix
- Implementing roles and authorizations in system
- Preparation of training materials
- Training system users,
- Coordinating data migration
- Support on all modules related to Materials Management

PREVIOUS EMPLOYMENT

Company : Matonjeni (Pvt) Ltd (May 2011 to Nov 2011)

Position : Marketing Graduate Trainee

Reporting to : Marketing Manager

PORTFOLIO ACCOUNTABILITIES

- Establishing, developing and maintaining business relationships with current customers and prospective customers in the Northern region
- Delivering volume, turnover and meeting set targets
- Creating and managing a customer value plan for existing customers highlighting profile, share and value to the organization
- Developing clear and effective written proposals for current and prospective customers
- Coordinating sales effort with marketing, logistics and technical sales
- Supervision of Merchandisers and Promoters
- Analyzing the Northern region potential and determining the value of value it brings to the organization
- Conducting competitor research and analysis
- Expediting the resolutions of customer problems and complains
- Negotiating for strategic shelf space and any other strategic business selling points

Company : Uniliver Zimbabwe (May 2009- Jan 2010)

Position : Marketing Attachee

Reporting to : Key Accounts Manager

PORTFOLIO ACCOUNTABILITIES

- Managing cash customers and developing them into account customers
 - Delivering volume, turnover and meeting growth targets through finding new cash customers within and outside Harare.
 - Identifying untapped potential cash customers
 - Assisting in conducting market research periodically to measure market satisfaction levels and market share.
 - Conducting periodic customer visits.
 - Generating periodic sales analysis reports and customer complaints reports.
 - Ensure implementation of Safety and Healthy policy.
 - Writing weekly and monthly reports.
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REFEREES

Mr. Takudzwa Tavarwisa

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Twenty Third Century Systems (Zimbabwe)
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Schweppes Zimbabwe
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